



# Brighton & Hove City Council

## FORWARD PLAN OF KEY DECISIONS

FROM JUNE TO SEPTEMBER 2011

KING'S HOUSE  
GRAND AVENUE  
HOVE  
BN3 2LS

[www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk)

Edition 37

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For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned.

The Leader of the Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a **key decision** by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent four months). Not all Key decisions can be listed with four months notice because in some cases the need for a decision is not known at the time of writing. The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Forward Plan may include other items in addition to key decisions that are to be considered by the Cabinet/Individual Cabinet Members. This additional information is provided to inform local residents of matters to be considered, with the exception of issues which are dealt with under the urgency provisions.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Plan is updated and published every month on the Council's web-site two weeks before the start of the period to be covered.

Meetings of the Cabinet/Individual Cabinet Members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to [mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk).

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Brighton & Hove City Council Forward Plan June to September

| Ref  | Date decision to be taken | Key Decision (Including Brief Summary * Expected Outcome)<br>(including ward/area)   | Decision-making Body,<br>Edition of Forward Plan when first appeared            | Consultation Where Required (Details given: Who, How & Closing date) | Lead Officer (to whom representations should be made, and holder of documents) |
|--|---------------------------|--|---|--|--|
| <b>DECISIONS ANTICIPATED FOR JUNE 2011</b> |                           |  |   |  |  |
| CAB 21073                                  | 09/06/11                  | All Wards<br><b>Targeted Budget Management (TBM) Provisional Outturn 2010/11</b><br><br>Revenue and Capital Outturn position for 2010/11   | Cabinet<br>Cabinet Member for Finance<br><br>Edition 35 (April - July 2011)     | None.  | Nigel Manvell Tel: 29-3104   |
| CAB 22050                                  | 09/06/11                  | Queen's Park; Regency; St Peter's & North Laine<br><b>Investment in City Infrastructure - Car Park Improvements – Phase II</b><br><br>To seek Cabinet approval for funding for an invest to save proposal for the improvement of four car parks. | Cabinet<br>Cabinet Member for Environment<br><br>Edition 36 (May - August 2011) | Internal & External stakeholders, Cabinet Member, Ward Councillors   | Austen Hunter Tel: 29-2245   |

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| CAB 22053 | 09/06/11                  | All Wards<br><b>Procurement of Vehicles and Plant.</b><br><br>To seek Cabinet approval to tender for and award contracts for the procurement of vehicles for refuse, recycling and street cleaning, city parks, adult social care, children's and young peoples trust and parking services in 2011/12. | Cabinet<br>Cabinet Member for Environment<br><br>Edition 36 (May - August 2011)   | Internal & External stakeholders, Cabinet Member                     | Gillian Marston Tel: 29-4701   |
| ASC 21745 | 13/06/11                  | All Wards<br><b>High Cost Care</b><br><br>It is recommended that the Cabinet Member agrees to a policy where costs of care are set at a level that secures a package of care or care home placement that meets the needs of the individual and also represents value for money                         | Adult Social Care & Health<br>Cabinet Member Meeting<br>Cabinet Member for Adult Social Care & Health<br><br>Edition 36 (May - August 2011) | Adult Social Care Senior Managers meeting                            | Jane MacDonald Tel: 29-5038  |

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| CYP 22134                                  | 20/06/11                  | All Wards<br><b>Proposed New School for Hove - Consultation regarding Permanent arrangements</b><br><br>The purpose of this report is to seek authorisation to commence the statutory process to make permanent the temporary arrangements at Connaught.                                   | Children & Young People Cabinet Member Meeting<br>Cabinet Member for Children & Young People<br><br>Edition 36 (May - August 2011) | The consultation to be undertaken will comply with the requirements of the School Organisation regulations that are currently in place. This requires that we consult with any person who may have an interest in the proposal. | Gillian Churchill Tel: 29-3515   |
| <b>DECISIONS ANTICIPATED FOR JULY 2011</b> |                           |  |  |   |  |
| ENVC MM 22254                              | 07/07/11                  | Hanover & Elm Grove; St Peter's & North Laine<br><b>The Level – Heritage Lottery Bid and Master Plan</b><br><br>To seek final approval to submit the Heritage Lottery Bid in accordance with the Master Plan (to be enclosed with the report) and to allocate the necessary match funding. | Environment Cabinet Member Meeting<br>Cabinet Member for Environment<br><br>Edition 36 (May - August 2011)                         | Extensive consultation with internal and external stakeholders, local residents, and ward councillors taken place. Details of the consultation and the outcome will be presented in the report.                                 | Jan Jonker Tel: 29-4722  |

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| ENVC MM 22533 | 07/07/11                  | All Wards<br><b>Road Safety 2020 Casualty Reduction Targets</b><br><br>To provide details of the proposed casualty reduction targets for the next road safety strategy period ending 2020, and approve revised targets pending the submission of a new strategy. | Environment Cabinet Member Meeting<br>Cabinet Member for Environment   | Not required.   | Phil Clarke Tel: 29-3705   |
| JCB 21596     | 11/07/11                  | All Wards<br><b>The Reconfiguration of Short Term Services</b><br><br>To seek JCB approval for the Reconfiguration of Short Term Services  | Joint Commissioning Board<br>Cabinet Member for Adult Social Care & Health<br><br>Edition 35 (April - July 2011) | Health and Adult Social Care internal and external stakeholders, Cabinet Member | Jane Simmons Tel: 01273 296112   |
| CAB 21117     | 14/07/11                  | All Wards<br><b>Budget Update and Budget Process 2012/13</b><br><br>For Cabinet to consider and agree the budget process and timetable for 2012/13   | Cabinet<br>Cabinet Member for Finance<br><br>Edition 35 (April - July 2011)                                      |   | Mark Ireland Tel: 29-1240  |

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| <b>DECISIONS ANTICIPATED FOR AUGUST 2011</b>           |                           |   |  |  |  |
| No items have been identified for decisions in August. |                           |   |  |  |  |
| <b>DECISIONS ANTICIPATED FOR SEPTEMBER 2011</b>        |                           |   |  |  |  |
| CAB 21119  | 22/09/11                  | All Wards<br><b>Targeted Budget Management (TBM) 2011/12 Month 4</b><br><br>To update members on the Capital and Revenue financial performance of the Authority's General Fund and Housing Revenue Accounts at month 4. | Cabinet<br>Cabinet Member for Finance<br><br>Annual Forward Plan 2011-2012 |  | Nigel Manvell Tel: 29-3104   |

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| <b>ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED</b> |                           |   |  |  |  |
| CAB 19180   |                           | <p>All Wards<br/><b>Equalities Update</b></p> <p>To update Cabinet on the six monthly monitoring of the Single Equality Scheme.</p> <p>Note: This report has been deferred until March Cabinet in order to allow time to incorporate the findings of the Equalities Framework for Local Government peer assessment.</p> <p>Note: This report has been deferred in order to allow further time to include any findings of the Equalities Framework for Local Government peer assessment.</p> | <p>Cabinet<br/>Cabinet Member for Community Affairs, Inclusion &amp; Internal Relations</p> <p>Edition 31 (December 2010 - March 2011)</p> | <p>Consultation with Overview and Scrutiny Commission.</p>           | <p>Mary Evans Tel: 29-1577</p>   |

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| CRT 21222 |                           | <p>Queen's Park; Rottingdean Coastal; Westbourne</p> <p><b>Beach Chalets Consultation</b></p> <p>For the Cabinet Member to review the result of the Beach Chalet Consultation.</p> <p>Note: This item is being deferred pending further consultation with Stakeholders.</p>   | <p>Culture, Recreation &amp; Tourism Cabinet Member Meeting</p> <p>Cabinet Member for Culture, Recreation &amp; Tourism</p> <p>Late Items Plan Edition 03 March - June 2011 (FP34)</p> | <p>External stakeholders</p>   | <p>Ian Shurrock Tel: 29-2084</p>   |
| HSG 14247 |                           | <p>All Wards</p> <p><b>Review of Grounds Maintenance - Council housing land</b></p> <p>To seek approval of the recommendations arising from the review of the grounds maintenance service for council housing land.</p> <p>Note: This item is being deferred to 20<sup>th</sup> October Housing Cabinet Member Meeting to allow for detailed consultation with the community and to seek the view of Housing Management Consultative Committee.</p> <p>Note: This item is being deferred to 5th</p> | <p>Housing Cabinet Member Meeting</p> <p>Cabinet Member for Housing</p> <p>Edition 21 (February - May 2010)</p>  | <p>Residents of the Estates Service Working Group are involved in preparing the report. Residents of Housing Management Consultative Committee will be consulted on 29 March 2010.</p> | <p>Graham Page Tel: 01273 293354</p>   |

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|     |                           | <p>January 2011 Housing Cabinet Member Meeting to allow for pilot projects to be delivered and evaluated and for detailed consultation with the community.</p> <p>Note: This item is being deferred to allow for the phase 2 pilot projects to be delivered and evaluated and for the new service standards to be developed. A consultation progress report on the review will be presented to Housing Management Consultative Committee on 13 December 2010.</p> |   |  |  |

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| CAB 19193 |                           | <p>All Wards<br/> <b>Shoreham Harbour Regeneration Project – Joint Governance Arrangements</b></p> <p>To seek Cabinet Member Approval for the new governance arrangements and Scheme of Delegation.</p> <p>Note: This item is being deferred as the Leaders of Adur District Council, West Sussex County Council and Brighton &amp; Hove City Council after reviewing project structure options have decided to consider a more informal partnership arrangement, working with a Memorandum of Understanding signed by all parties.</p> | <p>Cabinet<br/>                     Leader of the Council</p> <p>Edition 31 (December 2010 - March 2011)</p> | <p>Project partners (undertaken by 7/10/10) and the Leaders of the three authorities on 2/11/10. Legal departments of all three authorities.</p> | <p>Lisa Marshall Tel: 292612</p>   |

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| CAB 17853 |                           | <p>All Wards<br/> <b>Preston Barracks Development – Update and future arrangements</b></p> <p>To advise of progress since the September 2009 report to Cabinet in developing wider scheme proposals in partnership with the University of Brighton. The report will also seek agreement to the next stages of work and setting out an indicative timetable.</p> <p>Note: This item was originally listed in error as going to September Cabinet and was intended to go to October Cabinet.</p> <p>Note: This item has been deferred to allow the partners time to complete discussions and consider options for future arrangements</p> | <p>Cabinet<br/>                     Cabinet Member for Enterprise, Employment &amp; Major Projects</p> <p>Edition 28 (September - December 2010)</p> |  | <p>Mark Jago Tel: 29-1106</p>  |
| CAB 8684  |                           | <p>All Wards<br/> <b>Circus Street Development Site</b></p> <p>To consider a revised deal to achieve a financially viable redevelopment of the Circus Street site in light of prevailing</p>  | <p>Cabinet<br/>                     Cabinet Member for Enterprise, Employment &amp; Major Projects</p> <p>Edition 10</p>                             | <p>Internal officer consultation only for this particular decision. The progression and evolution of the final scheme will involve further detailed public consultation.</p> | <p>Max Woodford Tel: 29-3451</p>   |

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|     |                           | <p>market conditions.</p> <p>Note: It is likely that there will be a public Part 1 report and a restricted Part 2 report for this item listed on the agenda for the meeting.<br/>This item has been deferred at the request of the Director from 9th July Cabinet to 17th September Cabinet.</p> <p>Note: This item has been deferred to the October Cabinet at the request of the Director.</p> <p>Note: The report has been delayed to the November Cabinet to allow the developers further time to complete the financial analysis.</p> <p>Note: This item is being deferred as following the submission by the developers of a further proposal relating to the amended offer, it is considered that there are further negotiations to be undertaken with the developers</p> |   |  |  |

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|          |                           | <p>before officers are in a position to be able to recommend the proposals to Members</p> <p>Note: The report has been deferred to allow further negotiations.</p>  |   |  |  |
| CAB 5498 |                           | <p>All Wards<br/><b>Hangleton Bottom - Land Use Options</b></p> <p>To seek agreement to the marketing approach and future use of the site.</p> <p>This item has been deferred to allow for further consultation and consideration of options and will be brought to a future meeting.</p> | <p>Cabinet<br/>Cabinet Member for Central Services</p> <p>Edition 5 Revised</p> |  | Angela Dymott Tel: 29-1450   |

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